

HBCSE LPC certification and user undertaking

Procurement details

Indent no		Budget code	
Name of Indenter			

Vendor name	Total cost	Comments

(Indenter)

“Certified that we _____, members of the local purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question.”

(Member 1)

(Member 2)

(Member 3)

(Member 4)

(Indenter)

I undertake the responsibility for procuring items in the above specified indent as recommended. Further, I agree that I shall be responsible for any procedural, payment and delivery related issues. I understand that the payment will be made by HBCSE only after the SAI approval.

(Indenter)

I have verified the availability of funds in the specified budget head.

Budget Control Authority

**Approval by Competent Authority
(Dean/ Centre Director)**