

**HOMI BHABHA CENTRE FOR SCIENCE EDUCATION
TATA INSTITUTE OF FUNDAMENTAL RESEARCH
V.N.Purav Marg, Mankhurd, Mumbai - 400 088.**

TA/DA reimbursement form for NIUS Students

Name of the Subject: Astronomy/Biology/Chemistry/Physics	
Name of student:	
Address:	
Email address & Mobile no :	
Nearest Railway Station:	Nearest Airport:
Name of NIUS Mentor :	Project Code :
Institution where project work is carried out :	
Dates of visit for project :	
Please provide your bank details	
Beneficiary Name:	
Account No.:	IFSC Code:
Bank Name:	
Branch Address:	

1) Please fill ONLY ONE of the following rows according to your project location and arrangement of accommodation:

Tick only one	Project location and accommodation arrangement	Number of days of project visit	Max. allowed limit per day (Rs)	Total allowance (Rs) [for office use]
	I am attending NIUS Camp at HBCSE. Hostel and Food provided at HBCSE		NIL	NIL
	I am carrying out my NIUS project at HBCSE, and staying at HBCSE hostel.		300	
	I am carrying out my NIUS project at HBCSE, but NOT staying at HBCSE hostel.		600	
	I am NOT carrying out my NIUS project at HBCSE, but staying at HBCSE hostel.		600	
	I am NOT carrying out my NIUS project at HBCSE, and staying either at my home or at my own hostel, for which I do NOT have to pay specifically for the duration of my stay for the NIUS project.		600	
	I am NOT carrying out my NIUS project at HBCSE, and staying at an institutional hostel or other accommodation, for which I have to pay specifically for the duration of my stay for the NIUS project.		1050	

Date and Signature of Student

Date and Signature of NIUS Mentor

2) Please fill in your journey details.

	Date	Time	
Departure from institute /residence			
Arrival at project location			
Departure from project location			
Arrival at institute/Residence			
	Particulars	Amt paid (Rs.)	For Office Use
Mode & class of travel (Air/Rail/Road)			
A) Onward journey – Ticket No.			
B) Return journey – Ticket No. (Attach original tickets/counter foils)			
Mode of Conveyance at institute/residence (fare paid)			
A) Institute/ Residence to Airport/Railway Station (km)			
B) Airport/Railway station to institute/residence(km)			
Mode of Conveyance at project location (fare paid)			
C) Airport/Railway station to project location			
D) Project location to Airport/Railway station			
Total			

CERTIFICATE : I certify that the TA/DA for this project camp have not been claimed from any other source.

Date and Signature of HBCSE Co-Mentor		Date & Signature of student
Claim passed for Rs. _____ (Rs. in words _____)		
Checked & Verified by Accounts Department	Head Admin & Finance	Authorized Signatory

Self –declaration Certificate for Completion of journey

(Annexure to O. M. No. 19024/03/2021.E.IV dated 16.06.2022)

1. I (Name of the Student/Resource Person)
hereby declare and certify that :
2. I have actually performed the onward journey fromto.....
on and return journey from.....to.....
on for the purpose of Tour/Training.

Or

3. I/We have actually performed the onward journey from.....to
Onand return journey fromto.....
On..... for the purpose of Transfer / LTC / Retirement. The particulars of the self and
family members who have performed journey either with the Government Servant or separately
are as under:-

Sr.	Name	Age	Relationship with Govt. servant

(Note- Sr. No. 3 is not applicable to the NIUS /Olympiad students and Resource Persons)

4. In case the above declaration given by me is not found true at any stage, I shall be liable to disciplinary action under Central Civil Services (Classification, Control and Appeal) Rules, 1965 as amended from time to time.

(Signature)

Name of the Student/Resource Person:

Programme- NIUS/ Olympiad

To

Admin/Establishment Section
HBCSE/TIFR