

HOMI BHABHA CENTRE FOR SCIENCE EDUCATION

Form for Official Air-booking

Date _____

Name of the staff member _____

Section _____

ID code _____

Purpose of the Trip _____

From _____ To _____

Date and time of onward journey _____

Airlines and Flight No. _____

Date and time of return journey _____

Airlines and Flight No. _____

Funding from _____

I hereby undertake that in case I receive reimbursement for my air ticket from an external source, I will reimburse the fare received by me to HBCBSE.

Signature of the staff member

Booking through
Name of the Travel agent _____

Airline _____ Flight No _____

Booked by _____

Approval Centre Director _____