



होमी भाभा विज्ञान शिक्षा केंद्र
HOMI BHABHA CENTRE FOR SCIENCE EDUCATION
टाटा मूलभूत अनुसंधान संस्थान
TATA INSTITUTE OF FUNDAMENTAL RESEARCH

भारत सरकार का नाभिकीय विज्ञान एवं गणित का राष्ट्रीय केंद्र एवं समविश्वविद्यालय

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OFFICE ORDER

Sub.: Air Travel.

It has been observed that, Accounts Dept. receives requests to allow settlement of T.A. bills when Air travel is undertaken other than Air India and tickets are purchased through web sites other than Air India web site or agents other than M/s. Balmer Lawrie & Company, M/s Ashok Travels & Tours and IRCTC. Such requests are received on behalf of members as well as for reimbursement to visiting faculties, Resource Persons, Guest Speakers, etc.

It is reiterated that, as per Govt. Of India orders it is mandatory to perform official journey by Air India only. Further air tickets must be purchased directly from booking counters/website of Air India or by utilizing the services of authorized travel agents, viz., M/s. Balmer Lawrie & Company, M/s Ashok Travels & Tours and IRCTC. Tickets purchased through private websites/agents will not be eligible for reimbursement.

Whenever invitations are sent to visiting faculty, Resource Persons, Guest Speakers, etc., whose travel is officially supported, they must be clearly informed about the requirements described above based on Govt. Of India directives.

(Prof. K. Subramaniam)
Centre Director, HBCSE