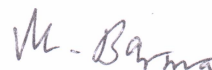


December 1, 2014

## **Economy Measures**

Following a recent cut in budget announced by the Government of India and noting that the electricity bill of the campus is the major recurring expenditure; it has been decided to take the following measures to reduce the power consumption. All users and facilities are requested to cooperate and comply with these measures.

1. Air handling units in the common areas such as Canteen, Lecture halls, Foyer, Auditorium, etc will be switched off between 11 pm and 7 am.
2. Airconditioning in the offices and laboratories will be reduced between 11 pm and 7 am.
3. It is advised that dedicated ac plants / units in facilities, such as LTF, CCF, Server rooms, Labs, etc should be switched off or cycled at low duty factor.
4. All doors, windows leading to stairwells, corridors, etc should be kept shut to avoid excessive load on the airconditioning.
5. Users are requested to switch off all non-essential air-conditioning and individual fan coil units in the offices and laboratories after office hours and on holidays.
6. Users are requested to completely switch off their computers, printers and other laboratory / office equipment after office hours and on holidays.
7. Lights in the offices and laboratories should be switched off when no one is there.



**M. Barma**  
**Director**